

To: Rowanty Students and Families  
From: Cheryl L. Simmers, Principal

Hello all! I am hoping this letter finds you all safe and healthy. March 13, 2020 was the last day we were able to provide face-to-face instruction for the students. Just know that we have been working diligently to create plans for you that will keep you engaged and ready to move forward. For some of you, this will mean completing your senior year and trying to secure your next steps. For the juniors, we want you to know we hope you will return to us in the fall to complete your specialized training. With all that in mind, the Rowanty staff has prepared the next steps for each of you. This letter will provide the information you need to finish out the school year.

All Rowanty teachers were asked to reach out to our families via email, phone, or other means. In most cases, they have been able to touch base to see how everyone is faring during this crisis. The teachers have also tried to determine what type of Internet access each of you may have. This could be straight Internet, mobile hotspots, or even cell phone data. Most of our online opportunities are accessible through multiple ways.

We want to make sure that you have what you need to complete the distance learning opportunities we will provide to you. In addition to the topic of Internet accessibility, we want to make sure that you and your family are okay. If there are situations where we may be able to assist, please do not hesitate to reach out. If we can't help you directly, we will most certainly try to put you in contact with those that can.

We realize that many of our students are using this time to work. In some cases, they may be in essential jobs and are contributing to the household finances. We totally understand the reality of our lives right now, but we want to make sure our students can successfully complete this school year and be fully prepared for next. Therefore, we are providing assignments weekly that we need to have completed.

For seniors, we are ensuring they all have continuity of instruction that will more fully prepare them for the workforce or any other future plans. For juniors, we want to provide them with the content of material they were unable to complete prior to COVID-19. Assignments will begin on Monday of each week and will be due by 11:59 pm each Sunday.

We understand that Internet access may be spotty or non-existent for some families. Prince George County Public Schools have increased their Internet access to their school parking lots. The Superintendent, Dr. Lisa Pennycuff, has offered Rowanty students from all school divisions the opportunity to use this access. The access is public and students may access the Internet by simply agreeing to their terms online. The school system simply requests that you stay in your car while using the Internet. Social distancing guidelines are in effect at all times. Dinwiddie County and Sussex County may also be offering access in selected locations. Please feel free to access these opportunities as well.

If, at any time, you no longer have Internet access, please contact Rowanty. We will provide hard copies or alternative assignments to those students that may need them. Please let us know if you need help in this matter. The teachers will make contact with you at least once a week. This contact may come through email or with a telephone call. It is critical that your phone numbers and email addresses are current at all time. If this information has changed at any time this year, please email Ms. Miller at [jmiller@rowanty.us](mailto:jmiller@rowanty.us). We will also utilize our “all call” system to provide program or school updates. If you need to modify what phone numbers receive these messages, please email Ms. Miller.

Students may come to Rowanty on Wednesdays and Thursdays from 10 am to 1 pm to pick up their items from their lockers. They should drive up and remain in their car until a staff member has come to them. If no one comes out, the students may call 434-246-5741 to let us know they are outside. Students MUST remain in their cars to guarantee social distancing. We want to make sure that we provide as safe an environment as possible for our students.

In this package, you will find a copy of the 3<sup>rd</sup> Quarter report card. Students and/or parents have until Monday, April 20, 2020 to review this document. If the student has an unacceptable grade, please contact Rowanty immediately if you would like additional graded assignments, due April 20<sup>th</sup>, to improve the grade. If there are missing assignments, students have until Monday, April 20, 2020 to complete them and submit them to their teachers via email. Students MUST contact their teachers to obtain help with these missing assignments. Rowanty office staff will not be able to assist with this matter. Final grades for 3<sup>rd</sup> quarter will be locked in on Tuesday, April 21, 2020. No additional assignments will be accepted after that date.

The remainder of this letter will address details of the distance learning plan for Rowanty and individual program details.

## **PROGRAM DETAILS**

### **Grading**

All assignments past third quarter will be graded on a Pass/Fail/Zero basis.

- Pass = Completed an acceptable amount of material correctly (approximately 60%)
- Fail = Attempt to complete assignment was unsuccessful (less than 60%)
- Zero = Did not attempt or complete

These grades will be recorded separately from our student management system. At the end of the distance learning period, each student will be given a Pass or Fail status based on the assignments submitted.

The distance learning opportunities are not meant to be punitive, but Rowanty must ensure that students have completed 80% of their competencies in any course before providing credit. For Cosmetology I/II and Nursing II students, pass will be equivalent to approximately 80% of the assignments completed correctly. These two programs are governed by outside organizations. Rowanty MUST follow all guidelines provided by these organizations.

### **Auto Body I**

- All students will be using our online S/P2 safety program to complete incomplete safety modules for 2<sup>nd</sup> Semester.
- Students will be given assignments within the 3M Automotive Collision program weekly.
- A guide on how to set up a 3M account for these assignments is provided in this package.

### **Auto Body II**

- All students will be required to complete and update resumes.
- The teacher will be working with students to assist them in locating and securing jobs.
- Students will be given assignments within the 3M Automotive Collision program weekly.
- A guide on how to set up a 3M account for these assignments is provided in this package.

### **Auto Technology I**

- Students will be given assignments within the Electude program weekly.

### **Auto Technology II**

- All students will be required to complete and update resumes.
- The teacher will be working with students to assist them in locating and securing jobs.
- Students will be given assignments within the Electude program weekly.

### **Carpentry I**

- All students will be using our online S/P2 safety program to complete incomplete safety modules for 2<sup>nd</sup> Semester.
- Students will be given additional assignments within the S/P2 program weekly.

### **Carpentry II**

- All students will be required to complete and update resumes.
- The teacher will be working with students to assist them in locating and securing jobs.
- Students will be given assignments within the S/P2 program weekly.

### **Cosmetology I**

- The teacher will be using Google Classroom to provide weekly assignments to students. Completed assignments **MUST** be submitted through Google Classroom for proper credit.
- Students should also be accessing the Remind app, as directed by the instructor to receive additional messages.

### **Cosmetology II**

- The teacher will be using Google Classroom to provide weekly assignments to students. Completed assignments **MUST** be submitted through Google Classroom for proper credit.
- Students should also be accessing the Remind app, as directed by the instructor to receive additional messages.



## OFFICE OF THE PRINCIPAL

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- Each Cosmetology II student will receive a code and handout on how to access Milady exam preparation online. Assignments will be given weekly.
- **IMPORTANT:** *The VDOE has provided Cosmetology programs held in technical centers the ability to submit Training Verification forms certifying the student completed VDOE required training. This form would allow a student to test for their state license, regardless of the hour amount. Please note that it is at the discretion of Rowanty Technical Center on whether this form will be completed and signed for each INDIVIDUAL student. Completion of the distance learning assignments and ALL other assignments is REQUIRED for the administration at Rowanty Technical Center to consider an individual student for this waiver. Further, Rowanty Technical Center will ONLY pay the testing costs for those students that are eligible for the Training Verification form. Please contact Ms. Simmers at [csimmers@rowanty.us](mailto:csimmers@rowanty.us). Please note that the instructor will provide guidance to the principal but will NOT make the final decisions on any matter regarding Cosmetology state board testing.*

### **Criminal Justice I**

- Students will be given additional assignments within Google Classroom weekly.
- **IMPORTANT:** *All dual enrollment students MUST complete all assignments to maintain dual enrollment status at Rowanty Technical Center for the 2020-2021 school year. Questions regarding dual enrollment classes should be directed to Mr. Maxey at [mmaxey@rowanty.us](mailto:mmaxey@rowanty.us).*

### **Criminal Justice II**

- All students will be required to complete and update resumes.
- The teacher will be working with students to assist them in locating and securing jobs.
- Students will be given weekly assignments in Google Classroom.
- **IMPORTANT:** *All dual enrollment students MUST complete all assignments to receive all dual enrollment credits from Rowanty Technical Center toward JTCC credits. Questions regarding dual enrollment classes should be directed to Mr. Maxey at [mmaxey@rowanty.us](mailto:mmaxey@rowanty.us).*

### **Electricity I**

- Students will be given additional assignments within the Tooling U program weekly.
- **IMPORTANT:** *All dual enrollment students MUST complete all assignments to maintain dual enrollment status at Rowanty Technical Center for the 2020-2021 school year. Questions regarding dual enrollment classes should be directed to Mr. Maxey at [mmaxey@rowanty.us](mailto:mmaxey@rowanty.us).*

### **Electricity II**

- All students will be required to complete and update resumes.
- The teacher will be working with students to assist them in locating and securing jobs.
- Students will be given weekly assignments in the Tooling U program.

- **IMPORTANT:** All dual enrollment students **MUST** complete all assignments to receive all dual enrollment credits from Rowanty Technical Center toward JTCC credits. Questions regarding dual enrollment classes should be directed to Mr. Maxey at [mmaxey@rowanty.us](mailto:mmaxey@rowanty.us).

### **Masonry I**

- All students will be using our online S/P2 safety program to complete incomplete safety modules for 2<sup>nd</sup> Semester.
- Students will be given additional assignments weekly.

### **Masonry II**

- All students will be required to complete and update resumes.
- The teacher will be working with students to assist them in locating and securing jobs.
- Students will be given weekly assignments.

### **Nursing II**

- All students will be required to complete and update resumes.
- The teacher will be working with students to assist them in locating and securing jobs.
- Students will be given weekly assignments through Google classroom
- **IMPORTANT:** All Nursing assignments are due each Wednesday by 11:59 pm. This is a change from information presented earlier in this letter.

### **Welding I**

- All students will be using our online S/P2 safety program to complete incomplete safety modules for 2<sup>nd</sup> Semester.
- Students will be given additional assignments within the Tooling U program weekly.
- **IMPORTANT:** Mr. Clements will be in touch regarding the access of Tooling U.

### **Welding II**

- All students will be required to complete and update resumes.
- The teacher will be working with students to assist them in locating and securing jobs.
- Students will be given weekly assignments in the Tooling U program.
- **IMPORTANT:** Mr. Clements will be in touch regarding the access of Tooling U.